



# WE ARE NOW RECRUITING FOR TRANSPORT CONTROLLERS TO JOIN OUR TRANSPORT TEAM IN WARRINGTON

Annual Salary | Friendly Workplace Environment

An exciting opportunity has arisen for permanent full-time Transport Controller to join The Delivery Group at our Warrington Hub. The hours of work are 40 hours per week, with a rotating shift pattern of 05:00hrs – 15:00hrs, 13:00hrs – 23:00hrs and 21:00hrs – 07:00hrs on a 5 days on 3 days off rotation. However, it is essential applicants are flexible to work outside of the normal core hours when required.

## Main Duties:

- Management of all daily transport movements
- Management of transport reporting requirements on each shift
- Supervisory responsibility for Drivers including conducting driver briefing and debriefing, first line people management responsibilities such as absence management, disciplinary and performance
- Liaison with agencies to ensure appropriate driver resource is booked as required and any driver issues are dealt with swiftly
- Effectively manage driver resource to ensure all shifts are covered in a cost effective manner
- Vehicle and Operator Licence Compliance ensuring vehicle checks are complete and accurate defect reporting
- Management of Driver information – Daily Routes, Licence checks, Digi-Card download
- Liaise with internal departments to communicate variances to collections or potential failures, providing any corrective actions where taken.
- Monitor volumes communicating actuals against projections to internal departments and managing on TMS.
- Actively monitor daily routes to swiftly highlight any delays and issues
- Understand fuel management requirements and work with Drivers to promote efficient and safer driving styles
- Ensure driver assessments are completed for all new drivers and following any driving incidents
- Reporting of vehicle telematics and update the transport measurement system to ensure that all relevant data can be measured by KPI's.
- Ensure all Health & Safety Regulations are upheld at all times
- Ensure vehicles and trailers maintenance inspections and MOT's are effectively planned and completed on time
- Complete any other duties as required by The Delivery Group

## About you:

- Excellent knowledge of all Vehicle Operator Licence requirements and all EC and UK drivers' hours regulations
- Experience of working in a comparable transport role within a multi-collection environment
- Excellent attention to detail with the ability to ensure total compliance whilst maintaining customer service levels
- Exceptional organisational skills and able to effectively manage own workloads
- Experienced in Microsoft Office systems and other office systems
- Strong communicator in both verbal and written English and be both polite and professional to external and internal colleagues

## Ready to apply?

If you would like to apply for this vacancy, after discussion with your line manager, please contact us now by sending your CV to HR, or email to: [Careers@thedeliverygroup.co.uk](mailto:Careers@thedeliverygroup.co.uk)