



WE ARE NOW RECRUITING FOR A JANITOR!

Competitive Annual Salary | Reward Structure | Friendly Workplace Environment

An exciting opportunity has arisen for a full-time Janitor to join our growing company in Warrington.

Who is the Delivery Group?

Founded in 1968, the Delivery Group is the 4th largest mail operator within the UK. The Delivery Group is a world-wide leader in providing bespoke global mail and parcel solutions, as well as offering time critical courier and bespoke warehousing/ logistics solutions to the business world, working with many global, multi-national and blue-chip companies. Partnering with many other worldwide distribution services allows us to offer cost effective, timely and reliable solutions to our prestigious client base.

Please take the time to look at our website, www.thedeliverygroup.co.uk

Purpose of role

To ensure the cleanliness and maintenance of all facilities internally and externally both within the warehouse and office areas, perform basic repairs, maintain cleaning supplies, operate cleaning equipment, and manage waste.

Main areas of accountability:

- Ensure all areas are cleaned daily, including:
 - Offices and associated areas such as canteens, toilets and reception.
 - Warehouse including canteen and toilets
 - External areas such as car park, yard and site perimeter.
- Maintain all areas, undertaking general repairs and maintenance as required and reporting repairs that may require more specialist attention.
- Collection and removal of office and warehouse waste, ensuring waste is compacted and recycling is bailed daily
- Manage the pallet area, ensuring tidiness and the regular removal and recycling of pallets
- Ensure the yard and car park are kept safe during seasonal changes i.e. removal of leaves and gritting
- Operate and ensure the good maintenance and all janitorial equipment such as vacuum, tools, floor cleaner, etc.
- Control cleaning supplies and maintain an appropriate stock level at all times replenishing supplies in all areas as required.
- Complete required paperwork and cleaning and maintenance check lists
- Respond to urgent requirement such as spills that require immediate action
- Ensure site safety and security is a priority when carrying out duties

The above list of duties and responsibilities may be changed, altered or added to in the future and is not exhaustive.

About you:

To suit this role, you will have and be able to demonstrate the following attributes:

- Previous experience in a cleaning and/or maintenance role
- Able to operate heavy machinery and lift heavy items
- Able to manage own time and work independently
- Maintaining written records
- Basic knowledge of electrical, plumbing and carpentry work
- Experience of working in good Health and Safety environments
- Supply Management (desirable)

Training and Qualifications

No specific qualifications required but must have the ability to communicate in writing and demonstrate the skills required for the role.

Ready to apply?

If you would like to apply for this vacancy, after discussion with your line manager, please contact us now by sending your CV to HR or email to: careers@thedeliverygroup.co.uk